



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

03 July 2018

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 9 July 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 11 June 2018** (Previously circulated)
6. **Monthly Budget Balance** (to be circulated at the meeting)
7. **Painting works at the Memorial Hall** (attached)
To repaint 2 external public facing walls.
8. **Request for a community grant of £1000 – Wirksworth Shops Project** (attached)
Match funding support for Heritage Lottery Application
9. **Request to use FS Community Building**
Festival have inquired whether it would be possible would like to use the facility to sell tickets and provide a public toilet.
10. **Training (PASMA, First Aid at Work, Legionella, Asbestos Awareness and Manual Handling)**
Training for new staff and updates for existing staff to be arranged and may include councillors.
11. **Use of Town Hall Stage**
Following guidance from Insurers, 3rd parties may erect the stage provided they have independent insurance and training. A training course to be held at Town hall for caretakers, and may include representatives from local groups.
12. **Clerks Time Sheet**
June 2018, to be signed by the Chair.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer