



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

05 September 2017

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 11 September 2017 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 10 July 2017** (Previously circulated)
Minute FBP021/17 referred back to Committee to reconsider the proposed amount of ongoing financial support for maintenance of the Defibrillator as part of the Community Grant request from W/W Memorial Bowling Club.
6. **Monthly Budget Balance** (to be circulated at the meeting)
7. **Recommendations from Environment and Town Committee held on 4 September 2017**
8. **Request for concessionary meeting space from Wirksworth Parade** (attached)
Application under concessionary let policy to provide a meeting room(s).
9. **Request for a Community Grant £500 from W/W Memorial Bowling Club** (attached)
To contribute to the urgent repair works to the recreation grounds.
10. **Bid Writing Course** (attached)
A request for Councillors to attend course to help in preparing funding requests at a cost of £99 per person.
11. **Safety Procedures for Room Users** (Cllr Taylor)
Concern expressed that some users are not abiding by the conditions of hire with regard to occupancy levels and/or not complying with appropriate fire safety measures.
12. **Donation of Stage Legs** (Cllr Taylor)
Town Hall Events has offered to purchase (and donate) extra legs for use with the main hall modular stage to provide greater flexibility on height.
13. **General Data Protection Regulation** (attached)
To consider actions necessary to ensure compliance with GDPR which will apply in the UK from 25 May 2018 replacing the existing UK Data Protection Act 1998.
14. **Request to sell photographs on display in Town Hall**
Local photographer, Phil Richards has requested guidance on whether it is possible to sell photo's which are currently being displayed in Club Room corridor after the Festival has concluded.

15. Complaint regarding Facilities in the Council Chamber (attached)

Following a concessionary booking, a complaint has been received regarding provision and usability of facilities in the Council Chamber.



Paul Jennings

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