



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

05 December 2017

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 11 December 2017 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 16 October 2017** (Previously circulated)
6. **Monthly Budget Balance** (attached)
7. **Letting Policy adopted 20 November 2017** (Cllr Taylor)
Seek clarification regarding the interpretation of the policy and its application in the event that 4 block bookings have been allocated in the year and a request is received for a further long booking during a period where there are no occasional bookings.
8. **Annual Review of Occasional Lettings Tariff**
To consider what increase to apply to the tariff (in April 2017 lettings became subject to VAT reducing revenues by approx 20% as the no additional increase was applied at this time.)
9. **Request for Grant – NOW £2000 & £2000** (attached)
Annual Grant to New Opportunities Wirksworth to assist with the costs of maintaining the Skate park at Fanny Shaw (for 2016-17 and 2017-18).
10. **Budget 2018/19** (attached)
To consider any potential expenditure (with FB&P responsibility) which needs to be included in the budget process.
11. **Fanny Shaw Community Building Refurbishment Project Meeting Space**
Should the group apply for concessionary meeting space.
12. **Bid Writing Course via NFP Workshop** (Cllr Taylor)
Additional training is available via a 3rd party provider at cost of £95 per person.
13. **Request to use area around Church Walk** (attached)
A local business has contacted a councillor to determine whether it will be possible to allow businesses to place/use tables/benches on the area and a local group have asked to use the space for performance.

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer