



# WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

06 March 2018

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 12 March 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

## AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
  - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
  - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 12 February 2018** (Previously circulated)
6. **Monthly Budget Balance** (to be circulated at the meeting)
7. **List of Beneficiaries** (attached)  
Financial Regulations (s5.6) makes provision for payments made on a regular basis to be authorised on an annual basis.
8. **Request for a Community Grant for £1000 to Wirksworth on the Web (NOW)** (attached)  
To provide support towards promotion and technical element of the project.
9. **Request for a Community Grant for £300 to Bolehill Open Gardens (BIG)** (attached)  
To provide support to assist the first open garden event.
10. **Request for concessionary meeting space from Twinning Association** (attached)  
Application under concessionary let policy to provide a meeting room(s).
11. **CCTV Installation – Memorial Hall and environs** (attached)  
To consider installation of external CCTV at Memorial Hall at a cost of £1300.70 + vat to provide visibility of Garden, Car Park and rear of building
12. **CCTV Installation Fanny Shaw Community Building** (attached)  
To approve installation of external CCTV at Fanny Shaw Community Building (part of refurbishment project and within grant funding) at a cost of £2249.50 + vat. The CCTV includes coverage of the skate park.
13. **Health and Safety Policy** (attached)  
To undertake annual review and confirm the policy.

**14. Dalc Subscription** (attached)

To confirm level of support in 2018/19.

**15. Staff Resourcing**

Authorisation of overtime for staff during March and April to cover additional duties arising from Natwest ATM installation, Construction work to facilitate Garden Redesign, Operation of Tuesday Market, Fanny Shaw Community Building Project, adoption and operation of Barmote Croft Toilets and end of Financial Year (including internal and external audit). A restructure of staff including recruitment still to be undertaken.



Paul Jennings

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