



# WIRKS WORTH TOWN COUNCIL

TOWN HALL, WIRKS WORTH, DERBYSHIRE DE4 4EU

Email: [townclerk@wirksworth.gov.uk](mailto:townclerk@wirksworth.gov.uk)

Website: [www.wirksworthtowncouncil.gov.uk](http://www.wirksworthtowncouncil.gov.uk)

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

13 March 2018

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 19 March 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

## AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
  - Public Forum *(At the start of the meeting, a period is available for members of the public to address the Council)*
  - Police Matters *(A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
  - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
  - District & County Councillor Reports
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 19<sup>th</sup> February 2018** (attached)
6. **Town Mayor's Announcements**
7. **To receive the recommendations contained in Minutes of Committees:-**
  - Environment & Town dated 5 March 2018 (attached)
  - Finance, Buildings & Personnel dated 12 March 2018 (attached)
8. **Accounts Paid** – February 2018 in the sum
9. **School Crossing Patrol Service** (previously circulated)  
DCC are seeking an indication on whether the Town Council wishes to fund/partially fund the provision of this service in Wirksworth.
10. **Financial Risk assessment**  
Procedures including Internal Controls must be reviewed on an annual basis.  
[http://www.wirksworthtowncouncil.gov.uk/files/Policies--Procedures/internal-controls-policy-210915\(1\).pdf](http://www.wirksworthtowncouncil.gov.uk/files/Policies--Procedures/internal-controls-policy-210915(1).pdf)
11. **Town Councillor Representative Reports**
12. **Information**  
*Correspondence Received, Emails sent to Councillors, Enquiries via WTC Website and Documents to be tabled at meeting.*

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer

Information:

i) Correspondence:

- 26/2/18 Community & Environment Committee, 22 February 2018, Public Participation – D Cllr M Ratcliffe
- 26/02/18 Wirksworth Book Festival
- 08/03/18 School Crossing Patrol – DCC
- 12/03/18 Public's view sought on possible loo closures – DDDC
- 12/03/18 Local Plan Submission – AVBC

ii) To be tabled at meeting:

a. DALC Circulars:

DALC Annual Report

Circular No 4 2018: DALC Spring Seminar - New Training Offered - GDPR - NALC Lobby  
- Keep Britain Tidy - Census Survey of Cllrs - National Agreement Clerk Contract - Collab  
working with principal council - Consultations - New Legal Briefings