



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

13 November 2018

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 19 November 2018 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum *(At the start of the meeting, a period is available for members of the public to address the Council)*
 - Police Matters *(A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted
 - District & County Councillor Reports
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 15th October 2018** (attached)
6. **Town Mayor's Announcements**
7. **To receive the recommendations contained in Minutes of Committees:-**
 - Environment & Town dated 5 November 2018 (attached)
 - Finance, Buildings & Personnel dated 12 November 2018 (attached)
8. **Accounts Paid** – October 2018 in the sum £ 20,722.52
9. **Precept & Budget 2019/20** (attached)

To consider revised draft, including initial assessment of potential increase in precept required to meet proposed obligations.
10. **Complaint** (attached)

A resident has made a formal complaint regarding the handling of the process in connection with the Breamfield footpath.
11. **Complaints Procedure** (attached)

The existing policy has been reviewed and updated.
12. **Standing Orders** (previously circulated 31/10/18 – summary attached)

To consider adoption of the model SO issued by NALC reflect changes in legislation such as LGA, GDPR.
13. **Action taken during Recess using Delegated Powers** (Appendix 1)

Open and accountable local government Aug 2014 specified that any decisions taken using delegated powers should be recorded.
14. **Councillor Reports**
15. **Information**

Correspondence Received, Emails sent to Councillors, Enquiries via WTC Website and Documents to be tabled at meeting.

Paul Jennings

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Information:

i) Correspondence:

15/10/18 – Action Grants (DCC) – Cllr I Ratcliffe

15/10/18 – Coldwell St street Marking Consultation update – Cllr I Ratcliffe

15/10/18 – Response regarding SNT Shift Patterns – Derbyshire Constabulary

23/10/18 – Arrangements for Armistice Day - RBL

29/10/18 – Parish and Town Council Liaison Forum 29 January 2019 – DCC

07/11/18 – Thankyou re Grave of War veteran in Wirksworth cemetery

ii) To be tabled at meeting:

a. DALC Circulars:

DALC AGM - Proposed revision to DALC Constitution

Circular 14 - Excellence Awards 2018 - Government updated model byelaws - External audit issues update - HS2 Consultation - Funding & Grant Bulletin - Elections 2019 - Data Protection Fee payments (GDPR) - VAT advice service - Tree Charter

Appendix 1

Delegated Decisions

Date	Decision Taken	Alternative Options Considered and/or background information
10/10/18	To undertake works to Kingsfield Play Area – installation of bark and retaining boards.	<p>The reason for requesting the use of delegated powers to resolve the issue before November meeting is:-</p> <p>The RoSPA inspection earlier this year identified that 3 pieces of equipment on the Kingsfield Play Area were failing to comply with safety measures to address fall hazard - over time the bark used to create a “soft landing” has degraded.</p> <p>The play area is inspected by DDDC at present, but they had not identified this issue, with the matter only come to our notice when the WTC instigated inspection report was received.</p> <p>We have sought quotes from suppliers to supply bark to tackle the issue – the investigation, site visits and obtaining quotes has taken some months, but was finally in position where we can choose to proceed.</p> <p>I sought agreement under delegated powers to action the works (the agenda for November was already issued). In my judgement this is an issue of safety, I could simply tackle the matter but given the sums involved I sought approval via delegation. The play area/ equipment has remained in use, however I don't want to delay tackling the issue further.</p> <p>I am proposed that we use a local play area contractor to top-up the bark to the 3 areas at a cost of £ £2645.00 + VAT. The contractor will also install replacement edge boards where necessary. There is insufficient funds within the Budget line for Kingfield Play Area and I propose using the unallocated/contingency funds (currently balance approx £5000 as at 10/10/18).</p> <p>Alternatives explored:</p> <ul style="list-style-type: none"> • Supply of bark (at low cost) from Thompson Tree Services or similar (the bark is not “playsafe” and therefore unsuitable) • Wetpour, this is often used in play areas and comprises bonded rubber crumb. Whilst it might have a longer life , it is more suited to new installs and isn't recommended in this instance by the play area contractors. The cost of installation is £9000+vat. • The quote (for bark) is similar to costs quoted by Playdale who originally supplied the equipment.