



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

Email: townclerk@wirksworth.gov.uk

Website: www.wirksworthtowncouncil.gov.uk

Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

18 April 2017

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 24 April 2017 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*
3. **Members' Interests in Agenda Items** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum *(At the start of the meeting, a period is available for members of the public to address the Council).*
 - Police Matters *(A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters).*
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
 - District & County Councillor Reports.
5. **To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 20th March and 3 April 2017** (attached)
6. **Town Mayor's Announcements**
7. **To receive the recommendations contained in Minutes of Committees:-**
 - Environment & Town dated 3 April 2017 (attached)
 - Finance, Buildings & Personnel dated 10 April 2017 (attached)
8. **Accounts Paid** – March 2017, in the sum of £15723.92.
9. **Bullying & Harassment Policy** (attached)
To consider adopting the SLCC guidance/policy draft
10. **Review of Internal Control Policy** (attached)
11. **Closure of the Wirksworth branch of Lloyds**
12. **Review of the Public Conveniences by DDDC** (referred by E&T Committee)
The committee recommend that a small group of councillors be delegated to enter into discussions with DDDC regarding the matter and report back with recommendations.
13. **Review of the Tuesday Market by DDDC**
D Cllr M Ratcliffe has advised that DDDC are reviewing the sustainability of markets and would like to enter into a dialogue with the town council regarding the future of the Tuesday Market.
14. **Allotments** (Cllr Pollock & Gratton)
Report on progress to identify suitable land.
15. **Transfer of Land** (attached)
DDDC have requested a definitive answer by 23 May 2017 on the 3 land transfers – Griggs Gardens, Churchwalk and Fanny Shaw toilet block.
16. **Action taken using Delegated Powers** : Open and accountable local government Aug 2014 specified that any decisions taken using delegated powers should be recorded. (Appendix 1)
17. **Town Councillor Representative Reports**
18. **Information:** *Correspondence Received, Emails sent to Councillors, Enquiries via WTC Website and Documents to be tabled at meeting*

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer

Information:

i) Correspondence/Emails:

- 27/03/17 Representation to MP on school cuts - C Cllr I Ratcliffe

ii) Enquiries from Website

- None to report

iii) To be tabled at meeting:

a. DALC Circulars:

Circular 05-2017: DCLG Guidance on Transparency Funding £25K+ - National Living Wage Rates - Updated Legal Topic Notes - New Governance & Accountability Guide - New NALC Model Contract - DALC Exec Committee Vacancies - Arnold-Baker

Appendix 1

Delegated Decision

Date	Decision Taken	Alternative Options Considered and/or background information
12/04/17	To agree to advertise in the Well Dressing Booklet in 2017 (deadline for decision 21/4/17)	<p>The Clerk was approached by the Chair of the Well Dressing Committee to determine whether the Town Council wished to advertise in the new Well Dressing guide.</p> <p>The clerk approached Mayor and both Committee Chairs for a decision prior to the next council meeting. The Clerk recommended that an advert be taken given the following precedents/factors:</p> <ul style="list-style-type: none">- WTC support Community Fayre by advertising in each issue.- The Town Council has already stated that it supports the Well Dressings- The Town Council provides administrative support for the Well Dressings- It is an opportunity to promote the Town Council- Whilst Town Council we are providing admin support, I don't think we can reasonably expect a free advert from the committee (The town Council are being treated at arms length.) <p>Cllr Clamp and Cllr Maskrey confirmed that an advert upto a cost of £50 be placed in the booklet/guide.</p>