

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 9 JULY 2018 at 6:30pm**

FBP016/18 Present: Cllr A Clamp (Chairman), Cllr F Brown, Cllr I Fisher, Cllr G Gratton, Cllr A Jordan, and Cllr C Whittall.

In attendance: 1 member of public & Paul Jennings (Town Clerk)

FBP017/18 Apologies: Cllr P Taylor

FBP018/18 Variation of Order of Business: to take item 8 immediately after open forum.

FBP019/18 Members' Pecuniary Interests in Agenda Items:

Cllr Clamp	Personal Interest (as Chair of NOW) in item 8 on the agenda ; Request for a community grant of £1000 – Wirksworth Shops Project
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FBP020/18 Open Forum

A representative of the Wirksworth Shop Project spoke in support of the application.

Open Forum Closed 6:35pm : Cllr A Clamp left 6:35pm :Cllr Whittall chair

FBP021/18 Request for a Community Grant of £1000 – Wirksworth Shops Project

Match funding support for Heritage Lottery Application

RECOMM: That a grant be agreed as match funding - with payment subject to successful application by the project for funding from the heritage lottery. That the funds be taken from Town Promotions 33a.

Cllr I Fisher arrived 6:40pm:Cllr A Clamp return 6:45pm and resumed as chair

FBP022/18 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 11 June 2018

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 11 June 2018 were confirmed as a correct record.

FBP023/18 Monthly Budget Balance:

RECOMM: That the monthly figures be noted and the clerk continue advise of any further changes or updates to budget headings.

FBP024/18 Painting works at the Memorial Hall

To repaint 2 external public facing walls.

RECOMM: That PWT Decorators undertake the works at a total cost of £1075.

FBP025/18 Request to use FS Community Building

Festival have enquired whether it would be possible would like to use the facility to sell tickets and provide a public toilet.

RECOMM: That the request be approved, subject to confirmation that the usage does not contravene the conditions of the grant and that the same condition of use be applied as would be used for any other group or user of the building.

FBP026/18 Training (PASMA, First Aid at Work, Legionella, Asbestos Awareness and Manual Handling)

RECOMM: That the clerk arrange for training for staff as identified and to include an invite to Councillors (for PASMA, Legionella & Asbestos Awareness).

FBP027/18 Use of Town Hall Stage

Following guidance from Insurers, 3rd parties may erect the stage provided they have independent insurance and training. A training course to be held at Town Hall for caretakers, and may include representatives from local groups.

RECOMM: Training (provided by a 3rd party) be held in the Town Hall, to include staff, with an invitation to be extended to volunteers (at no additional cost). That the clerk prepare a policy /procedure to be applied when a 3rd party makes changes to the stage.

FBP028/18 Clerks Time Sheet

For period to 30th June 2018, the clerk had accrued 66 hours of TOIL

RECOMM: That an overtime payment of 66 hour be paid in August and that the clerk's hours revert to being reported on a quarterly basis to FB&P.

The meeting closed at 7:25 p.m.

.....Chairman