

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 12 MARCH 2018 at 6:30pm**

FBP106/17 Present: Cllr C Whittall (Chairman), Cllr F Brown, Cllr A Clamp, Cllr I Fisher, and Cllr P Taylor

In attendance: Paul Jennings (Town Clerk)

FBP107/17 Apologies: Cllr G Gratton

FBP108/17 Variation of Order of Business: To take item 8 Request for Community Grant to Wirksworth on the Web (NOW) as the last agenda item

FBP109/17 Members' Pecuniary Interests in Agenda Items:

Cllr Clamp	Personal Interest in item 8 & 10 on the agenda ; financial support for NOW and Concessionary Meeting Space for Twinning Association
Cllr Taylor	Personal Interest in item 10 on the agenda ; Concessionary Meeting Space for Twinning Association

FBP110/17 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 12 February 2017

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 12 February 2018 were confirmed as a correct record.

FBP111/17 Monthly Budget Balance

The clerk provided the monthly budget balance. Cllr Brown asked for clarification regarding a possible discrepancy in line 48.

RECOMM: That the monthly figures be noted and the clerk advise committee re line 48 at next meeting

FBP112/17 List of Beneficiaries

Financial Regulations allows for approval of regular payees on an annual basis this will assist with the change to electronic payment (in place of cheques).

RECOMM: That the list be approved.

FBP113/17 Request for a Community Grant for £300 to Bolehill Open Gardens (BIG)

To provide support to assist the first open garden event.

RECOMM: That the grant be approved.

FBP114/17 Request for concessionary meeting space from Twinning Association

RECOMM: That meeting space be provided under the terms of the concessionary meeting space scheme. That the group (and others currently using this scheme) are to be advised that given the financial challenges now faced by the council, it may not be possible to offer this support in future years.

FBP115/17 CCTV Installation- Memorial Hall and environs

RECOMM: That installation proceed at a cost of £1300.70 + vat, any additional costs for IT changes in the office to be met from existing office budget.

FBP116/17 CCTV Installation Fanny Shaw Community Building

The provision of CCTV is part of the refurbishment project and was also included in the original grant application.

RECOMM: That installation proceed at a cost of £2249.50+vat which includes monitoring of FS Skate Park, any additional costs for IT changes in the office to be met from existing office budget.

FBP117/17 Health and Safety Policy

RECOMM: That the policy be adopted.

FBP118/17 Dalc Subscription

RECOMM: That the enhanced level of subscription be adopted in 2018/19 at a cost of £934.19

FBP119/17 Staff Resourcing

The Clerk outlined the significant number of projects underway and advised that it would not be possible to implement them within the existing staff resources

RECOMM: That as a short term fix, approval be given for staff overtime to assist in delivering the various projects. That a review be undertaken of the existing structure with a view to providing a more appropriate resource level to deal with the responsibilities adopted by the council.

Cllr Clamp dep 7:20 pm, Cllr Whittall (chair)

FBP120/17 Request for a Community Grant for £1000 to Wirksworth on the Web (NOW)

To provide support towards promotion and technical element of the project.

RECOMM: That a grant of £1000 be made. That the project be asked to provide a report/update after 6 months to assess the benefit/impact of the WTC support.

The meeting closed at 7:30 p.m

.....Chairman