

**WIRKSWORTH TOWN COUNCIL – FINANCE, BUILDINGS & PERSONNEL
COMMITTEE 15 May 2017 at 6:30pm**

FBP148/16 Present: Cllr A Clamp (Chairman), Cllr F Brown, Cllr A Jordan, Cllr A Pollock, Cllr P Taylor and Cllr C Whittall.
In attendance: D Cllr M Ratcliffe, Paul Jennings (Town Clerk)

FBP149/16 Apologies: Cllr I Fisher, Cllr G Gratton

FBP150/16 Variation of Order of Business: To take items 10 Set-up of Main Hall during weekends and 9 Noise Complaint – Town Hall Event (respectively) immediately after Item 6 Monthly Budget Balance

FBP151/16 Members' Pecuniary Interests in Agenda Items: None declared.

Open Forum: Dist Cllr M Ratcliffe had been invited by the Town Council to speak about the current assets/roles undertaken by District & County Council which might in the future be devolved to Town and Parish Councils. Whilst Cllr Ratcliffe was unable to talk about any specific future plans, a discussion was held in general terms ; with the consensus that the only services which could be discounted from devolution were those statutory roles such as planning at District or Highways at DCC. In the future assets/roles which might be considered (non-statutory) e.g, bus shelters, grit bins, parcels of land such as the residents carparks (North End & West End). There may also be a reduction in services such as grass cutting and gulley cleaning.

FBP152/16 To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 10 April 2017

The minutes of the meeting of the Finance, Buildings & Personnel Committee dated 10 April 2017 were confirmed as a correct record.

FBP153/16 Monthly Budget Balance:

The new monthly budget balance was circulated for information. The clerk advised that some of the income lines had been revised to exclude the VAT element to ensure parity of comparison between expenditure and income (in previous years expenditure was shown excluding VAT).

Following preparation of the revised budget two further refinements were proposed (line 15- Rates to be set at £8000, line 18 rent to be reduced to £8000), this reflects the revised rateable value of the building and the potential occupancy level of the offices.

RECOMM: The monthly figures be noted, but a revised document be circulated to full council for agreement.

FBP154/16 Set-up of Main Hall during weekends

The increase in bookings combined with requests for multiple layouts (primarily stage) cannot be reliably accommodated with current staff resources/working patterns.

RECOMM: That the clerk investigate whether a group of volunteers could be trained to assist with changes to the stage set-up. The alternative would be that room users are advised that changes to the room default layout (curtains/stage) must be agreed with at least 4

weeks notice to allow the clerk to determine whether caretaker cover can be arranged.

FBP155/16 Noise Complaint – Town Hall Event

A resident has queried the very loud event held at the Town Hall and asked if the Town Council has a policy regarding when an event should end, and whether the club room should be used for loud music and/or measures to mitigate the impact.

RECOMM: That steps be taken to minimise the impact of events. The fire door in the club room to be alarmed to discourage room users from opening this during events. Room users are also to be discouraged from siting gigs/discos (which will be particularly loud/late) in the club room.

Cllr P Taylor dep 7:25pm

FBP156/16 Treatment VAT for tenants & occasional bookings in 2018

To consider approach to recovering lost revenue as result of changes in the Town Council's VAT status

RECOMM: That the clerk write to all tenants to advise that in April 2018 and April 2019 rental will be increased so that the amount recovered equates to 2016/17 + VAT. The Occasional Lettings tariff be review in December/January to determine the whether any additional increase be made over and above the VAT adjustment.

FBP157/16 Banking Arrangements

To consider what changes can be adopted to mitigate the impact on the office process with the closure of Lloyds in Wirksworth.

RECOMM: That the Council adopt electronic payments wherever possible. Authorisation of payments/beneficiaries via electronic banking become the responsibility of FB&P committee members.

FBP158/16 Change of Internet Provider

To consider whether to move from the existing provider W3Z (radio mast) and to a new fibre solution to provide increased speed, reduced costs (recommendation from IT Support Contract).

RECOMM: That a new Internet provider be adopted (Zen Internet), and that the clerk write to W3Z to thank them for their support over years.

FBP159/16 Approval of Spinal Point increase for staff on incremental contracts

RECOMM: That the increase be approved for staff.

The meeting closed at 7:40 p.m.

.....Chairman