

**MINUTES OF FULL COUNCIL MEETING OF WIRKSWORTH TOWN COUNCIL
HELD ON MONDAY 15 OCTOBER 2018 AT 6.30 PM**

C076/18 Present: Cllr A Jordan (chair), Cllr A Clamp, Cllr M Edwards Cllr I Fisher, Cllr A Pollock, Cllr J Stockell and Cllr P Taylor.

In attendance: D Cllr P Slack, C Cllr I Ratcliffe and Clerk (Paul Jennings)

C077/18 Apologies: Cllr F Brown, Cllr G Gratton, Cllr S Maskrey and Cllr C Whittall

C078/18 Variation of Order of Business: None

Open Forum opened 18:35

C079/18 Open Forum:

Dist & County Cllr I Ratcliffe provided a verbal update.
D Cllr P Ratcliffe had previously circulated a written report

Open Forum Closed 18:45

C080/18 Minutes of the Meeting of the Wirksworth Town Council dated 17 September 2018:

The minutes of the Meeting of Wirksworth Town Council dated 17 September 2018, were agreed.

C081/18 Town Mayor Announcements

None to report

C082/18 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 01 October 2018 be approved

C083/18 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED That the minutes and recommendations of the Finance, Buildings & Personnel Committee dated 8 October 2018 be approved.

C084/18 Accounts Paid September 2018:

RESOLVED That payment of the attached accounts in the sum of £84839.53 be formally approved.

C085/18 Tow'd Man Publication

RESOLVED to use the same copy/text as utilised for the Community Fayre

Christmas Message in 2017.

C086/18 Community Fayre

RESOLVED to use the same copy/text as utilised for the Community Fayre Christmas Message in 2017.

To delegate Cllr Jordan to explore the possibility of a Town Council article highlighting what the council has achieved in 2018 and the ways in which it has supported the community..

C087/18 Precept & Budget 2019/20

The clerk provide an initial draft and explained the assumption used.

RESOLVED that the clerk should redraft the budget removing the reductions to Town Promotions, Christmas Lights and Donations, which were felt to be unnecessarily severe. That the proposed price increase to occasional lettings of 10% to address the impact of VAT agreed by FBP (Resolution FBP075/17) be referred to FBP Committee for re-discussion. That the budget be redrafted to take account of the impact of potential reduction in projected income. That the budget be referred to both committees for more detailed discussion and recommendations to full council.

C088/18 Valuation of Potential Estate Assets/Obligations

The clerk had received an indication of potential costs to employ a valuer to assess potential assets/obligation in the town.

RESOLVED that the Clerk refer the broader issue of whether additional assets could be considered and the implication for the budget to each committee to discuss.

C089/18 Town Councillor representative reports

The clerk advised that going forward these will no longer be recorded within the minutes – Arnold Baker Local Council Administration (S7.39) – 10th Ed

C090/18 Information

Information:

i) Correspondence:

13/09/18 - Invitation to Community-Led Housing Roadshow, DCC

08/10/18 - Community Involvement Scheme Consultation, DCC

08/10/18 – Wirksworth Festival, Middleton PC

ii) To be tabled at meeting:

a. DALC Circulars:

DALC AGM - Proposed revision to DALC Constitution

Circular 13-2018 - Awards for Excellence - Audit & AGAR Forms - Aviva

Comm Fund - Govt Investment to overcome barriers to building - Beacon
Lighting Safety - Dementia Friendly Communities - Arnold-Baker - Local
Council Admin 11th Edition - Training

The meeting closed at 19.55

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Chairman

Accounts Paid:		Sep-18						
Date	Invoice From:	Chq No	VAT Reg No	Goods/Services	Heading (see budget)	Amount	VAT	Total
06/09/2018	Ben Dew	8661		Stage training	27	200.00		200.00
06/09/2018	PKF Accountants	8662	440498250	External audit	22	600.00	120.00	720.00
06/09/2018	Twigg	8663	125424494	Jubilee clips, sealant, shovel	2	24.60	4.92	29.52
06/09/2018	Community Fayre	8664		Advert	22	50.00		50.00
06/09/2018	CPP Waste & Recycling Ltd	8665	9874335301	Glass & cardboard collection	2	29.25	5.85	35.10
06/09/2018	-	8666		Void cheque				0.00
06/09/2018	National Allotment Society	8667	121293014	Membership	22	55.00	11.00	66.00
06/09/2018	John B. Sloan	8668		Bus shelters cleaned and swept	42	40.00		40.00
06/09/2018	SIA	8669	789358066	SSL Security certificate	22	150.00	30.00	180.00
06/09/2018	Broxap	8670	592526420	2x bollard and delivery	14	324.00	64.80	388.80
06/09/2018	Steve Maskrey	8671		Repair of swings -Kingsfield	20c	120.00		120.00
06/09/2018	WTC	8672		Transfer to unity Trust		40,000.00		40,000.00
06/09/2018	Irongate Group	8673	558532518	Uniforms, privacy screens & cleaning products	2, 22	313.41	62.68	376.09
10/09/2018	GHK Gratton	8674		Replacement Chq: market stall transport		50.00		50.00
11/09/2018		8660		Cancelled Chq		-50.00		-50.00
11/09/2018	HMRC	8675		Tax & NI	21	1,012.17		1,012.17
11/09/2018	DCC	8676		Superann	21	1940.90		1940.90
12/09/2018	Mr & Mrs Gratton	8677		Weldressings replacement chq	43	50.00		50.00
12/09/2018		8660		Cancelled Chq		-50.00		-50.00
12/09/2018	Markovitz	8678	157652445	Tarp & MH toilet repair	19b, 14	45.54	9.11	54.65
12/09/2018	CPC	8679	169680322	Ethernet cable & Cat5 lead	22	35.90	7.18	43.08
12/09/2018	Lester Lowe	8680	789313391	Safety boots	2	54.00		54.00
12/09/2018	Killingley	8681	126160206	Works to Memorial Gardens	GR	21698.41	4339.68	26038.09
18/09/2018	Tradefast	8682	257361004	Bollards	GR	345.00	69.00	414.00
18/09/2018	Karl Dumelow	8683		Erecting market stalls April-Aug 2018	19b	2940.00		2940.00
18/09/2018	Aidan Shingler	8684		Kingsfield play area sign	20c	85.00		85.00
19/09/2018	Irongate Group	8685	558532518	Consumables	2	85.65	17.13	102.78
19/09/2018	Mytec	8686	842950613	Video recorder & CCTV camera	2	338.00	67.60	405.60
19/09/2018	Ww Regen. & Development E	8687		GoWirksworth website development	31	2000.00		2000.00
19/09/2018	Lift & Engineering Services L	8688	377355519	Lift breakdown	2	70.73	14.15	84.88
Electronic Payments								
	Payroll			Payroll	21	5683.21		5683.21
Direct Debit Payments and Standing Orders								
Sep-18	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
Sep-18	Software into Action	Sto	789358066	IT Support	22	140.00	28.00	168.00
Sep-18	Sage	DDR	555909605	Payroll Software	22	32.00	6.40	38.40
Sep-18	W3Z	DDR	295706032	FS Internet provision	FS	29.16	5.83	34.99
Sep-18	Emtel	DDR	836375505	Managed Internet Mem Hall	15a	52.30	10.46	62.76
Sep-18	Zen Internet	DDR	686049501	Office Internet	22	2.70	0.54	3.24
Sep-18	British Gas	DDR	684966762	Careplan (monthly Jun18-May19)	14	39.49	7.90	47.39
Sep-18	British Gas	DDR	684966762	Careplan (monthly Mar18-Feb19)	2	65.67	13.13	78.80
Sep-18	Water Plus	DDR		Water Rates	3b,15	60.72		60.72
Sep-18	DDDC	DDR		Rate Memorial Hall (Monthly)	15	660.00		660.00
Sep-18	DDDC	DDR	127357074	Dog Control Sign x 2 Kingsfield	2	20.00	4.00	24.00
Sep-18	Viking	DDR	536153357	Caretaker Consumerables, office supplies	FS,2	146.98	6.20	153.18
Sep-18	Ricoh	DDR	524161280	Photocopier	22	241.31	48.27	289.58
Payments made using Debit Card								
Sep-18	Land Registry	DC		Star disc land check	20a	3.00		3.00
Sep-18	Petty Cash	DC		petty cash		100.00		100.00
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Transfer (Mayor's Charity)								