

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 18 SEPTEMBER 2017 AT 6.30 PM

C056/17 Present: Cllr A Clamp (Chair), Cllr M Edwards, Cllr F Brown, Cllr G Gratton, Cllr I Fisher, Cllr J Stockell, Cllr P Taylor and Cllr C Whittall

In attendance: D Cllr M Ratcliffe, 1 member of public, Sue Surgey (Asst Clerk) and Paul Jennings (Town Clerk)

C057/17 Apologies: Cllr A Jordan, Cllr S Maskrey and Cllr A Pollock,

C058/17 Variation in Order of Business: To take item 9 Closer working with Hannage Brook immediately after Open Forum.

C059/17 Members' Pecuniary Interests in Agenda Items: None declared.

Open Forum opened 6:35pm Cllr M Edwards arrived

C060/17 Open Forum:

Dr Penny Blackwell provided more information and background to the request from Hannage Brook to develop a holistic view of services available to residents. A copy of a guide used in Duffield was circulated to all councillors as it was felt to be a good example of how to tackle the issue. Dr Blackwell is looking for support and volunteers within the community to take the project forward.

Dist Cllr M Ratcliffe gave apologies for Cty Cllr I Ratcliffe and provided a verbal report. Car park consultation closed - Recommendations to be made in November. Cllr Ratcliffe also clarified that on street parking is treated differently to dedicated car parks, the latter not being subject to the same restrictions regarding pricing and allocation of revenues within an authority.

Cllr Taylor arr 6:40pm Open forum closed 7:05pm

C061/17 Closer working with Hannage Brook

RESOLVED to provide in principle support for the project. Cllr Brown, Cllr Clamp and Cllr Whittall to represent the council in any group established to take the work forward.

C062/17 Minutes of the Meeting of the Wirksworth Town Council dated 17 July 2017:

The minutes of the Meeting of Wirksworth Town Council dated 17 July 2017 were confirmed as a correct record.

C063/17 Town Mayor's Announcements

The Mayor has attended a number of events including Harlem Mill Opening, Masonic Service, Police & Crime Commissioner meeting, Festival (Trails Weekend and Performances), Horticultural Show, Ashbourne Civic Service and

the deputy attended Mayor's Cup (Cricket) and the opening of Ecclesbourne Valley Way.

C064/17 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 4 September 2017 be approved.

C065/17 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED. That the minutes and all other recommendations of the Finance, Buildings & Personnel Committee dated 11 September 2017 be approved.

C066/17 Accounts Paid July and August 2017:

RESOLVED That payment of the attached accounts in the sum of £16882.08 and £18704.62 be formally approved.

C067/17 Action taken during Recess using Delegated Powers

Open and accountable local government Aug 2014 specified that any decisions taken using delegated powers should be recorded.

RESOLVED to ratify the Clerk's actions (Appendix 1).

C068/17 Derbyshire Dales Car Parking

RESOLVED to ratify the response sent by Environment & Town Committee on 12th September.

C069/17 Tuesday Market / Garden adjacent Memorial Hall Landscaping

Cllr Clamp provided an update on progress.

RESOLVED to now undertake a public consultation on the proposed plans, to be made as widely available as possible using TC Website, Facebook, Farmers Market, Tuesday Market, paper copies in Library, Parish Rooms etc..

To obtain 3 street view visualisations from Urban Wildness Landscape Architects at a cost of £700 (from Unallocated Budget line) to be used in public consultation.

Cllr Clamp to draft a summary for use within public consultation – E&T Committee given delegated authority to approve consultation process.

Cllr Fisher & Cllr Whittall dep 7:30pm ; Cllr Taylor dep 7:40pm

C070/17 Natwest ATM

RESOLVED To proceed with locating an ATM in the Memorial Hall on 5 year lease. The clerk delegated to agree, negotiate and resolve any issues arising during the installation.

C071/17 External Audit

RESOLVED To note the no material issues were raised by the auditor for 2016/17.

C072/17 Budget 2018/19

RESOLVED That the Clerk to prepare a draft budget once H1 figures are available, to flag areas (which the clerk considers) discretionary spend. A list of current projects / anticipated obligations to be prepared and circulated to both committees with a request to prioritise to assist with budget setting process. Draft budget to be circulated to all councillors.

C073/17 Town Councillor Representative Reports

Cllr Edwards advised that Bolehill Improvement Group have a number of events planned (separate list to be circulated)

Cllr Brown attended a meeting of the Heritage Centre for an update on plans – expectation that building works to commence in new year.

Cllr Stockell (NOW) advised that there was Skate park jam planned for Halloween.

Cllr Gratton advised that the Well Dressing Committee had purchased plants (and planted them) at the Limekiln verge flower bed to augment the flagging /dead flowers. The committee wish similarly support the plant bed in 2019.

C074/17 Information

i) Correspondence:

- 20/07/17 Parish and Town Council Conference – DDDC
- 20/07/17 East Midlands Franchise Competition Public Consultation Launch Announcement
- 31/07/17 Letter of Thanks (donation from Mayor's Charity) – Twinning Association
- 31/07/17 Litter on the Meadows – A Lachlan
- 02/08/17 Derbyshire Dales Quarter 1 Report - Citizens Advice Derbyshire Districts
- 14/08/17 2 electric car charging points being installed at the Co-op – M Hooper
- 14/08/17 District Council Area Community Forums - October / November 2017
- 16/08/17 Gold Card renewal – DCC
- 17/08/17 DDDC Car Parking Consultation – D Cllr M Ratcliffe
- 17/08/17 Consultation on Proposed Modifications to the Derbyshire Dales Local Plan – DCC (C Cllr I Ratcliffe)

ii) To be tabled at meeting:

- a. DALC Circulars:
 Circular No 9 : DALC AGM - New General Data Protection Regs - DALC's new offices - Local Councils Explained for £10 - HR Advice statutory breaks for employees - Report, Voice of the Councillor - Legal Briefing - £13M Woodland Grant confirmed
 Circular No 10: DALC Survey - Derbyshire Cllr in final 8 of NALC Cllr of year awards - HR responsibilities & appraisals - Big Lottery Fund - Win 40k match funding - Heritage Lottery - Gen Data Protection Regs - PAT testing - Litter Innovation Fund

Appendix 1
Delegated Decisions

Date	Decision Taken	Alternative Options Considered and/or background information
24/07/17	<p>To add a request to remove the two small trees within the garden adjacent to the Memorial Hall to the existing tree works application being submitted by Thompson Tree Services (on behalf of WTC) – works to be undertaken in the autumn.</p> <p>As an interim measure, the clerk authorised the Mobile Bank to temporarily park slightly further away from the Memorial Hall than would normally be considered ideal.</p>	<p>The reason for requesting the use of delegated powers to resolve the issue before September is:-</p> <p>The Town Council has received a number of complaints regarding the relocation of the Mobile bank from outside Waltham House to the Railway Car Park. Natwest had agreed to move to the Memorial Hall, but during the test run it was identified that tree branches would interfere with the satellite dish. The council had already approved a crown thin/reduction to the London Plane Tree, but upon investigation it was found that a number of branches of the two smaller adjacent trees were also preventing the mobile bank from parking on the site. [Both the smaller trees have already been identified for potential removal as part of the landscaping works being considered to facilitate improvements to the space to better accommodate market stalls.]</p>

The meeting closed at 8:20 pm

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 Chairman

Accounts Paid

Jul-17

Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services	Budget Heading (see budget)	Amount	VAT	Total
	void	8450						
25/07/2017	Salary	8451		Salary	4	949.58		949.58
	void	8452						
	void	8453						
	void	8454						
	void	8455						
25/07/2017	DCC	8456		Superann	4,16,21	1596.06		1596.06
25/07/2017	HMRC	8457		Tax & NI	4,16,21	901.47		901.47
12/07/2017	DDDC	8458		Bins M & T Hall	2,14	455		455
12/07/2017	Playsafety Ltd	8459	876328389	RoSPA inspection Wash Green SW, FS Skatepark	20b	358.00	71.60	429.60
12/07/2017	CPC	8460	169680322	cables foe PA equipment	2	13.75	2.75	16.50
	void	8461						
12/07/2017	Plantscape	8462	716340456	Planters	35	2559.00	511.80	3070.80
12/07/2017	CRN Construction	8463		Repair to Main Hall Roof	2	100.00		100.00
12/07/2017	Lester Lowe	8464	789313391	PPE	2	39.20		39.20
12/07/2017	Viking	8465	536153357	Office Supplies	22	147.87	18.38	166.25
19/07/2017	DDDC	8466		Premises Licence	2	180.00		180.00
19/07/2017	W/W Parade	8467		Community Grant	43	950.00		950.00
19/07/2017	Stoney Wood Group	8468		Community Grant	20a	2200.00		2200.00
19/07/2017	W/W Memorial Bowling Club	8469		Community Grant		500.00		500.00
Electronic Payments								
20/07/2017	Salary				4,16,21	3683.66		3683.66
Direct Debit Payments and Standing Orders								
01/07/2017	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
01/07/2017	British Gas	DDR	684966762	Elec T & M Hall	1,13	305.29	15.24	320.53
01/07/2017	Corona	DDR	577704800	Gas T & M Hall	1,13	564.21	61.70	625.91
01/07/2017	Daisy	DDR	722471356	Telecoms	23	62.18	12.44	74.62
01/07/2017	Ricoh	DDR	524161280	Photocopier	22			0.00
01/07/2017	Nisbets	DDR	974803000	Knife/Fork & spoon	2	103.53	20.70	124.23
01/07/2017	Severn Trent	DDR		Water Rates	3b,15	156.12		156.12
01/07/2017	Software into Action	Sto	789358066	IT Support	22	140.00	28.00	168.00
01/07/2017	Emtel	DDR	836375505	Managed Internet Mem Hall	15a	39.30	7.86	47.16
01/07/2017	Zen Internet	DDR	686049501	Office Internet	22	27.00	5.40	32.40
01/07/2017	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
Payments made using Debit Card								
04/07/2017	RS Components	DC	243164091	Case for Mayorall Chain	22	8.16	1.63	9.79
						16110.38	771.70	16882.08

Transfer (Mayor's Charity)**Transfer**

19/07/2017	from Deposit to Current	Trf		Unity Trust		5000.00		5000.00
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Accounts Paid		Aug-17			Budget Heading (see budget)	Amount	VAT	Total
Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services				
25/08/2017	DCC	8470		Superann	4,16,21	1596.06		1596.06
25/08/2017	HMRC	8471		Tax & NI	4,16,21	901.87		901.87
#####	Shelter Maintenance	8472	728320543	Repair to Steeple Grange BS	42	265.00	53.00	318.00
#####	CCT Lighting	8473	847865568	Repair to Main Hall Rigging	2	2095.00	419.00	2514.00
#####	Insurance MB PlumbingHeating Engineers	8474		Insurance	24	6175.68		6175.68
#####	Engineers	8475	244264319	Repair to Kitchen	2	94.00	18.80	112.80
#####	CPC	8476	169680322	Shelving/Dehumidifier	2	117.46	23.49	140.95
#####	Irongate	8477	558532518	Caretaker Consumerables	2	194.99	38.99	233.98
10/08/2017	National Allotment Society	8478	121293014	Membership	22	56.00	11.00	67.00
14/08/2017	P Tunncliffe	8479		Powderstore gate	30a	87.00		87.00
14/08/2017	DDDC/Lovedays	8480	259525769	Legal fees land transfer FS Toilet	22	500.00	100.00	600.00
<u>Electronic Payments</u>								
25/08/2017	Payroll			Salary	4	4633.04		4633.04
<u>Direct Debit Payments and Standing Orders</u>								
01/08/2017	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
01/08/2017	Software into Action	Sto	789358066	IT Support	22	140.00	28.00	168.00
01/08/2017	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
01/08/2017	Ertel	DDR	836375505	Managed Internet Mem Hall	15a	39.30	7.86	47.16
01/08/2017	Zen Internet	DDR	686049501	Office Internet	22	27.00	5.40	32.40
01/08/2017	British Gas	DDR	684966762	Elec T & M Hall	1,13	302.67	15.11	317.78
01/08/2017	Corona	DDR	577704800	Gas T & M Hall	1,13	213.89	10.69	224.58
01/08/2017	Daisy	DDR	722471356	Telecoms	23	31.10	6.22	37.32
01/08/2017	Nisbets	DDR	974803000	Bowls	2	46.98	9.39	56.37
01/08/2017	Severn Trent	DDR		Water Rates	3b,15	238.33		238.33
01/08/2017	HMRC	DDR		VAT		117.10		117.10
<u>Payments made using Debit Card</u>								
						17943.47	761.15	18704.62
<u>Transfer (Mayor's Charity)</u>								
<u>Transfer</u>								
10/08/2017	from Deposit to Current	Trf		Unity Trust		5000.00		5000.00
14/08/2017	from Deposit to Current	Trf		Lloyds		5000.00		5000.00
#####	from Deposit to Current	Trf		Lloyds		5000.00		5000.00