

MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON MONDAY 18 DECEMBER 2017 AT 6.30 PM

C122/17 Present: Cllr A Clamp (Chair), Cllr G Gratton, Cllr I Fisher, Cllr A Jordan, Cllr S Maskrey, Cllr M Edwards, Cllr A Pollock, Cllr J Stockell, Cllr P Taylor and Cllr C Whittall

In attendance: 1 member of the public, D Cllr P Slack, S Surgey (Asst Clerk) and P Jennings (Town Clerk)

C123/17 Apologies: Cllr F Brown, C Cllr I Ratcliffe

C124/17 Variation in Order of Business: To take agenda item 9 Festival immediately after Public Forum

C125/17 Members' Pecuniary Interests in Agenda Items: None declared.

Non Pecuniary interests declared

Cllr Clamp	FBP Committee (Now Grant), Town Hall Events accounts (Festival)
Cllr Taylor	Town Hall Events (provide performance programme during Festival), Twining (within budget)
Cllr Stockell	FBP Committee (Now Grant – Contractor for skate park)

Open Forum opened 6:35pm ; Cllr S Maskrey arrived

C126/17 Open Forum:

Carol Taylor (Chair of Festival) provided an update on changes to Festival structure which now has charitable status. The finance and management structure has changed removing the dependency on Arts Council funding and using sessional staff in place of full-time contracts. Festival are again seeking support from the town council in the form of a concessionary let – however Festival are mindful of the financial challenges facing the Town Council and have offered three possible programme structures which would reduce their usage from 17 days to 10-14 days.

Open forum suspended 6:50pm

C127/17 Festival

The clerk has met with Festival and agreed 3 possible concessionary let scenarios for 2018. The options all reduce the value of concessionary let (to Festival) without a significant adverse impact on the overall Festival programme.

RESOLVED to agree a concessionary let in 2018 with a value of £5600, covering 14 days, but leaving Monday-Wednesday in the second week available for regular bookings. The clerk to liaise with Festival regarding the exact timings and process in 2018.

Open forum resumed 7:20pm

C128/17 Open Forum (resumed):

Dist Cllr P Slack provided a written report prior to the meeting and answered questions.

The clerk provided an update from the police, who reported that they have again been undertaking speed checks on the main roads into Wirksworth.

Open forum closed 7:35pm

C129/17 Minutes of the Meeting of the Wirksworth Town Council dated 20th November 2017:

The minutes of the Meeting of Wirksworth Town Council dated 20th November 2017 were confirmed as a correct record.

C130/17 Town Mayor's Announcements

The Mayor has attended a number of events including Christmas Light switch on by Rotary – The Mayor to formally thank the Rotary for supply, erecting tree and tree decorations, as well as organising the event (the group are all volunteers).

C131/17 Minutes and recommendations of the Environment & Town Committee:

RESOLVED That the minutes and recommendations of the Environment & Town Committee dated 4 December 2017 be approved.

C132/17 Minutes and recommendations of the Finance, Buildings & Personnel Committee:

RESOLVED. That the minutes and all other recommendations of the Finance, Buildings & Personnel Committee dated 11 December 2017 be approved.

C133/17 Accounts Paid November 2017:

RESOLVED That payment of the attached accounts in the sum of £15630.30 be formally approved.

C134/17 Adoption of Barmote Croft Toilets

Resolved to that the Town Council take on ownership and operation of the facilities from DDDC to prevent their closure. That the council accept the offer of a grant of £3000 towards the running costs in 2018/19 and also accept a grant of £4309 towards the cost of the outstanding works to the infrastructure. That Cllr Gratton and Cllr Brown present more detailed recommendations on the operational/staffing procedures in due course.

C135/17 Budget & Precept 2018/19

The clerk provided an update on the draft budget and identified a number of areas which remained unresolved and as well as possible precept and implications for band D.

RESOLVED it was unanimously agreed that the precept be increased by £18000, resulting in a precept demand of £145000 in 2018/19. The additional funding will cover the operating and associated costs of adoption of Barmote Croft, Fanny Shaw Toilets and the Tuesday Market as well as Griggs Gardens and Church Walk from DDDC. The revised precept represents an increase less than £1 per month for a band D tax. The clerk prepare a revised budget based upon the discussion, the budget to be agreed by full council in January. A statement be prepared which explains why the precept has been increased in 2018/19.

C136/17 Tuesday Market / Garden adjacent Memorial Hall Landscaping

The clerk advised that only 1 expression of interest had been received for building works and 1 for the market operator.

RESOLVED that the Town Clerk advertise for further expressions of interest for managing/running the Market. This is to address concerns that should negotiations fail with 1 candidate the Town Council would be unable to operate the market – any negotiations with potential operators to run concurrently, Cllr Gratton, Jordan and Whittall (alternate's being Cllr Edwards and Pollock) be delegated to pursue discussions with potential operator(s) and provide recommendation to Council.

[Cllr Clamp, Pollock and Taylor have withdrawn as they feel there may be a conflict of interest].

That Cllr Clamp, Jordan and Pollock (alternate's being Cllr Edwards and Gratton) be delegated to progress the appointment of a contractor for the building works and provide a recommendation to Council.

C137/17 Audit 2017/18 (attached)

RESOLVED to note the revised external audit arrangements and to appoint B Woodcock as internal auditor for 2018/19.

C138/17 Town Councillor Representative Reports

Cllr Edwards advised that Bolehill Improvement Group have a Pub walk and an AGM on 18/1/18.

Cllr Taylor advised that the Twinning AGM was well attended.

Cllr Whittall attended charitable trust (cllrs need to be aware of this resource)

Cllr Gratton advised that Well Dressing working on theme for 2018.

Cllr Pollock advised that SWG now putting together programme of events for 2018.

Cllr Stockell advised that further repair have been made to skate park

C139/17 Information

i Correspondence:

- 23/11/17 Vending Machines in rural Parishes - Dalc
- 05/12/17 Great British Spring Clean : 2 - 4 March 2018 - DDDC
- 11/12/17 Adoption of the Derbyshire Dales Local Plan - DDDC

ii) To be tabled at meeting:

a. DALC Circulars:

DALC Annual Report

Circular No 14: Introduction to Project Management Training - Business Rate survey - Spring Seminar 2018 - Parental Bereavement Leave - Diversity Comm - New Legal Briefings - NALC Consultations - Did you know? - CiLCA Spring - Law & Good Practice & GDPR

The meeting closed at 8:35 pm

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Chairman

Accounts Paid		Nov-17			Budget Heading (see budget)	Amount	VAT	Total
Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services				
	Void	8510						
06/11/2017	HMRC	8511		Tax & NI	4,16,21	901.67		901.67
06/11/2017	DDDC	8512		TH Rates		4082.00		4082.00
06/11/2017	LES	8513	377355519	Lift Repair	2	739.23	147.85	887.08
06/11/2017	Markovitz	8514	157652445	Paint & Rollers	2	22.00	4.65	26.40
06/11/2017	DCC	8515		Superann	4,16,21	1596.06		1596.06
13/11/2017	Sage	8516	555909605	Payroll Stationery	22	29.70	5.94	35.64
13/11/2017	Warren Electrical	8517	646590217	Electrical Works - TH	2	261.10	52.22	313.32
15/11/2017	L Kirk	8518		Clock Maintenance	2	150.00		150.00
20/11/2017	G & M Beech	8519		Window Cleaning	2,14	110.00		110.00
20/11/2017	CPC	8520	169680322	Bulbs	2	11.68	2.34	14.02
Electronic Payments								
	Payroll				4,16,21	4633.04		4633.04
Nov-17	Mayor Allowance			Mayor Allowance		450.00		450.00
Direct Debit Payments and Standing Orders								
Nov-17	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
Nov-17	Software into Action	Sto	789358066	IT Support	22	140.00	28.00	168.00
Nov-17	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
Nov-17	Emtel	DDR	836375505	Managed Internet Mem Hall	15a	147.30	29.46	176.76
Nov-17	Zen Internet	DDR	686049501	Office Internet	22	27.00	5.40	32.40
Nov-17	British Gas	DDR	684966762	Elec T & M Hall	1,13	360.43	18.01	378.44
Nov-17	Corona	DDR	577704800	Gas T & M Hall	1,13	604.07	82.25	686.32
Nov-17	Daisy	DDR	722471356	Telecoms	23			
Nov-17	Ricoh	DDR	524161280	Photocopier	22			
Nov-17	Nisbets	DDR	974803000	Bowls	2			
Nov-17	Severn Trent	DDR		Water Rates	3b,15	247.51		247.51
Nov-17	Information Commissioner	DDR		Registration	22			
Nov-17	HMRC	DDR		VAT		582.52		582.52
Transfer (Mayor's Charity)								
Transfer								
Nov-17	from Deposit to Current	Trf		Unity Trust		5000.00		5000.00