

**MINUTES OF THE MEETING OF WIRKSWORTH TOWN COUNCIL HELD ON  
MONDAY 24 APRIL 2017 AT 6.30 PM**

**C179/16 Present:** Cllr A Pollock (Chair), Cllr F Brown, Cllr A Clamp, Cllr M Edwards, Cllr G Gratton, Cllr A Jordan, Cllr S Maskrey, and Cllr C Whittall

In attendance: D Cllr P Slack, 1 member of the public & Sue Surgey (Assistant Clerk) and Paul Jennings (Town Clerk)

**C180/16 Apologies:** Cllr I Fisher Cllr J Stockell and Cllr P Taylor.

**C181/16 Variation of Order of Business:** none.

**C182/16 Members' Interests in Agenda Items:** none

**C183/16 Open Forum:** *Opened 6:35pm*

Bill Bevan provided an update on the interpretation project in Stoney Wood and showed the designs of the new proposed boards.

D Cllr P Slack provided a written report and answered questions from councillors.

*Open Forum Closed 6:55pm*

**C184/16 Minutes of the Meeting of the Wirksworth Town Council dated 20 March and 3 April 2017:**

The minutes of the Meeting of Wirksworth Town Council dated 20 March and 3 April 2017 were confirmed as a correct record.

**C185/16 Town Mayor's Announcements:** Cllr Pollock attended the Matlock and Belper Civic services, as well as the pre-school Easter competition.

**C186/16 Minutes and recommendations of the meeting of the Environment & Town Committee:**

**RESOLVED** that minutes and recommendations of the Environment & Town Committee dated 3 April 2017 be approved.

**C187/16 Minutes and recommendations of the Finance, Buildings & Personnel Committee:**

**RESOLVED** that minutes and recommendations of the Finance, Buildings & Personnel Committee dated 10 April 2017 be approved.

**C188/16 Accounts Paid March 2017:**

**RESOLVED** That payment of the attached accounts in the sum of £15723.92 be formally approved.

**C189/16 Bullying & Harassment Policy**

**RESOLVED** to adopt the policy in its current form.

**C190/16 Review of Internal Control Policy**

**RESOLVED** to confirm that the current policy remains appropriate to manage risks facing the council.

**C191/16 Closure of the Wirksworth branch of Lloyds**

**RESOLVED** to delegate that the mayor, Cllr Pollock and Town Clerk write to Lloyds to express the town council's disappointment with the decision and explore possible measures to mitigate the impact of the closure.

**C192/16 Review of Public Conveniences by DDDC**

**RESOLVED** to delegate Cllr Gratton, Cllr Brown and the Clerk to investigate the issue and report back to the council with recommendations. That after May, the Town Council look at what services it would be willing to take on from other authorities to allow a more strategic approach to the increasing devolution of resources and responsibilities by District and County Council. D Cllr M Ratcliffe be invited to meet with the town council to provide an insight into future plans of District Council.

**C193/16 Review of the Tuesday Market by DDDC**

**RESOLVED** to delegate Cllr Pollock, Cllr Clamp, Cllr Jordan and the Clerk to investigate the matter and provide recommendations to the council.

**C194/16 Allotments**

Cllr Pollock and Cllr Gratton provided an update on progress to identify suitable site(s)

**RESOLVED** to delegate Cllr Gratton and Cllr Pollock put a formal approach to land owner(s) to determine the potential cost and revert to council for agreement and discussion on how the acquisition might be funded.

*Cllr Pollock left, (Cllr Clamp, Chair) 7:50pm*

*Cllr Pollock returned (and resumed chair), Cllr Whittall departed 7:55pm*

**C195/16 Transfer of Land**

DDDC have requested a definitive answer of the 3 proposed land transfers by 23 May 2017.

**RESOLVED** to (a) accept the recommendation of the FB&P committee and progress the transfer of ownership of Church Walk from DDDC to the Town Council.

(b) To accept the transfer of the Fanny Shaw toilet block from DDDC (The clerk to confirm that there will be no future costs from DDDC such as land

rent)

(c) Griggs Gardens, that Cllr Gratton and Pollock be delegated to determine whether to proceed with acquisition dependant on potential sites for the allotments.

**C196/16 Action taken using Delegated Powers**

**RESOLVED** to ratify the clerk's decision and actions.

**C197/16 Town Councillor Representative Reports**

Cllr Jordan advised that NOW held a successful Town Forum and that the presentation by WoW coordinator, Alice Munro was well received.

Cllr Clamp advised that the new ww.net site "go.wirksworth" is live, but will be officially launched shortly. A meeting to be held later in the week to look at funding a rebuild of the skate park.

Cllr Gratton reported that there would be 14 wells this year (from 12 last year) and that Well Dressing Programme almost complete.

Cllr Pollock advised that Stoney Wood Group will be holding an anniversary event in the summer.

**C198/16 Information**

i) Correspondence/Emails:

- 27/03/17 Representation to MP on school cuts - C Cllr I Ratcliffe

ii) Enquiries from Website

- None to report

iii) To be tabled at meeting:

DALC Circulars:

- Circular 05-2017: DCLG Guidance on Transparency Funding £25K+ - National Living Wage Rates - Updated Legal Topic Notes - New Governance & Accountability Guide - New NALC Model Contract - DALC Exec Committee Vacancies - Arnold-Baker

*The meeting closed at 08:10pm*

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Chairman

## Accounts Paid

Mar-17

Date	Invoice From:	Chq No	Supplier's VAT Reg No	Goods/Services	Budget Heading (see budget)	Amount	VAT	Total
13/03/2017	J Young Flooring	8337	857033228	Refurb Wooden Floors Town hall	2	1000	200	1200
13/03/2017	Dove Catering Equipment	8338	846474300	Repair to water heater in Kitchen	2	96.6	19.32	115.92
13/03/2017	J Taylor	8339		Interim Audit	20	80.8		80.8
13/03/2017	CPP Waste & Recycling	8340	974335301	Waste collection	2	29.25	5.85	35.1
25/03/2017	Payroll	8341- 8348		Salaries, Tax, Ni & Superann	4,16,21	6861.66	0.00	6861.66
13/03/2017	W3Z	8349	295706032	Internet Provision (1/10/16-30/9/17)	22	259.90	51.98	311.88
15/03/2017	Cunningham Sculpture	8350	162099406	repair to clocktower gate	2	75.00	15.00	90.00
16/03/2017	Viking	8351	536153357	Stamps, Batteries,Paper	22	144.83	6.97	151.80
17/03/2017	Potter & co	8352	125453975	Lease Age UK	22	300.00	60.00	360.00
18/03/2017	Les Kirk Clocks	8353		Repair to Memorial hall Clock	14	420.00		420.00
16/03/2017	WMF	8354		WMF Transfer	45	2000.00		2000.00
#####	Potter & Co	8355	125453975	Memorial Hall leases	22	350.00	70.00	420.00
#####	Scargill & Mann	8356	648202152	Scargill Mann	22	100.00	20.00	120.00
#####	Noticeboards UK	8357	205298807	Noticeboard Atrium	2	180.00	36.00	216.00
<b><u>Direct Debit Payments and Standing Orders</u></b>								
01/03/2017	Castle Associates	Sto	114456924	Professional Services	22	43.00	8.60	51.60
01/03/2017	British Gas	DDR	684966762	Elec T & M Hall	1,13	306.74	15.32	322.06
01/03/2017	Corona	DDR	577704800	Gas T & M Hall	1,13	1384.52	276.90	1661.42
01/03/2017	Daisy	DDR	722471356	Telecoms	23	65.93	13.18	79.11
01/03/2017	Ricoh	DDR	524161280	Photocopier	22	249.27	49.86	299.13
01/03/2017	Severn Trent Information Commissioner	DDR		Water Rates	3b,15	572.75		572.75
01/03/2017		DDR		Registration	22	35.00		35.00
01/03/2017	Emtel	DDR	836375505	Managed Internet Mem Hall		39.30	7.86	47.16
01/03/2017	Sage	DDR	555909605	Payroll Software	22	28.00	5.60	33.60
<b><u>Payments made using Debit Card</u></b>								
17/03/2017	Ebuyer	DCC	836592300	Monitors & stand	UA	199.10	39.83	238.93
#####	Micron	DCC	544397814	Upgrade for Server, 2 x desktops	UA	543.94	108.79	652.73
#####	Ebuyer	DCC	836592300	Screen, Backup Drive	UA	151.02	30.22	181.24
						<b>14821.65</b>	<b>902.27</b>	<b>15723.92</b>
<b><u>Transfer</u></b>								
#####	from deposit to current					4000.00		4000.00