



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings BEng (Hons), Cert ICM

Office hours: 8:30am-12:30pm Mon-Thurs

05 November 2019

Dear Councillor,

You are hereby summonsed to a Meeting of Finance Buildings & Personnel Committee on MONDAY 11 November 2019 at 6.30 p.m. in the Town Hall, Wirksworth.

AGENDA

1. **Apologies for Absence**
2. **Variation of Order of Business:** *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item*
3. **Members' Interests in Agenda Items:** *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*
4. **Open Forum:** (3 minutes per speaker, total available 15 minutes)
 - Public Forum (At the start of the meeting, a period is available for members of the public to address the Council).
 - Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted.
5. **To confirm the accuracy of the Minutes of the Meeting of the Finance Buildings & Personnel Committee held on 14 October 2019** (Previously circulated)
6. **Monthly Budget Balance** (to be circulated at the meeting)
7. **Budget 2020/21** (draft attached)
To consider any future potential/additional expenditure required.
8. **Tenancies at the Town Hall**
The tenancy of the Clock Tower Office now ended and the space is vacant , and Atrium office vacancy has now been filled.
9. **Request for Community Grant of £601.94 - Ivatt Diesel Re-creation Society** (attached)
Request for support to cover the cost of the purchase of a picnic bench to be installed at Station Yard.
10. **Upgrade to Lightning Protection at Town Hall** (attached)
The fire risk assessment has flagged that the lightning equipment requires annual testing, this has now been completed and remedial work is required at a cost of £590+vat.
11. **Repair to Fire Protection Equipment** (attached)
Replacement equipment is required for automatic door closer and emergency lighting to the hall at a cost of £230+vat and £180+vat.
12. **Energy Tariffs**
The current negotiated contracts (via DCC procurement) expire early 2020, the Town Council can remain within this framework, but there is no option to utilise EcoTariffs. Business Energy supplier Utility Alliance provide a similar procurement service which includes alternative energy tariffs.
13. **Asbestos Survey**
This report has now been received and remedial work is required at the Town Hall.
14. **Town Hall Office Lights**
A bank of lights has failed in the office, conversion of all fittings to LED's would be £600+vat.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer