



WIRKSWORTH TOWN COUNCIL

TOWN HALL, WIRKSWORTH, DERBYSHIRE DE4 4EU

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Clerk to the Town Council & Responsible Financial Officer:

Paul Jennings

Office hours: 8:30am-12:30pm Mon-Thurs

12 October 2021

Dear Councillor,

You are hereby summonsed to the Meeting of Wirksworth Town Council on MONDAY 18 October 2021 at 6.30 p.m. in the Town Hall, Wirksworth.

Admission of public: If you wish to join the meeting, please contact the Town Clerk for full meeting details including Covid precautions.

AGENDA

1. Election of Chair (Town Mayor) for remainder of 2021/22

Following the death of Cllr Gratton, a new chair must be elected – the deputy does not automatically take this office.

(the elected Mayor will then make the statutory declaration of acceptance of office – to be signed at the meeting)

2. Election of the Vice-Chair (Deputy Mayor) for 2021/22

(the elected deputy Mayor will then make the statutory declaration of acceptance of office, to be signed at the meeting)

3. Apologies for Absence

4. Variation of Order of Business

- *Including to consider a resolution under the Public Bodies (Admission to Meetings Act 1960 s1) to exclude members of the press and public in order to discuss an agenda item.*

5. Members' Interests in Agenda Items

- *To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct.*

6. Open Forum: (3 minutes per speaker, total available 15 minutes)

- *Public Forum (At the start of the meeting, a period is available for members of the public to address the Council)*
- *Police Matters (A police representative may be in attendance to offer information or respond to questions from Councillors on Police matters)*
- *Cllrs with a pecuniary interest making representations, answering questions or giving evidence relating to the business to be transacted*
- *District & County Councillor Reports*

7. To confirm the accuracy of the Minutes of the Meeting of the Wirksworth Town Council held on 20 September 2021 (attached)

8. Town Mayor's Announcements

9. To receive the recommendations contained in Notes from Working Parties:-

- *Environment & Town dated 4 October 2021 (attached)*

10. Accounts Paid

- *September 2021 in the sums £ 16,034.58*

11. Memorial for Cllr Gratton

To consider potential options to mark Cllr Gratton's contribution and service to the council and town.

12. Process for Co-option

To agree process for co-option should a casual vacancy arise on the council (if a Bye-Election is not called).

13. Church Walk/Community Square (attached)

In 2016, in response to a request from the Civic Society, the Town Council agreed to take ownership of the land from DDDC. The intention behind the acquisition was that should it be feasible to create a bin store, then this would be more easily achieved if the land was owned by the Town Council rather than the District Council (DDDC are responsible for refuse collection but suggested WTC would be better placed to take any solution forward). The process took until Aug 2019 to resolve issues with the overage and trigger clauses proposed by DDDC, at which point the council requested that office resource be focussed on the fund raising and subsequent acquisition of the Meadows. The process did not then restart due to the pandemic, DDDC have now asked to progress the transfer.

14. Heating and Ventilation in Town and Memorial Halls (attached)

The Environment and Town WP have requested that the council review its risk assessment and approach to this issue as we approach winter. The current HSE guidance on covid measures focusses on ensuring adequate airflow in enclosed spaces. In older buildings, this is achieved by opening windows. It is not possible to maintain the temperature in rooms with the windows open even if the heating is left on, which of course would also result in higher energy usage/costs as well as carbon footprint.

- *HSE Guidance from website.. "Let fresh air in
When events take place inside or in other enclosed spaces, consider how the space can be continually well ventilated, before, during and after the event.
Letting fresh air into indoor spaces is important because when a person infected with COVID-19 coughs, talks or breathes, they release droplets and aerosols which can be inhaled by other people. The more fresh air there is to breathe, the less likely other people are to inhale infectious particles." [Read the guidance on ventilation of indoor spaces to stop the spread of COVID-1](#)*

15. StarDisc Signage (attached)

A proposal has been received to add a sign positioned at the Star Disc promoting the installation of StarDiscs in other locations.

16. Market Place Tree Proposal (attached)

DDDC are consulting on a proposed redesign of the area surrounding the tree on the Market Place carpark.

17. Memorial Hall (Cllr Clamp)

To discuss possible steps to support the current use of the Memorial Hall as well as address the deteriorating fabric of the building.

18. IT Support

To consider whether to upgrade current package to include automatic monitoring of all IT devices and further protection against malicious code execution (£2 per device/pm – 7 installations)

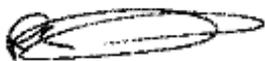
19. Climate Change – Energy efficient upgrade to Main Hall/ Kitchen

Environment and Town WP have recommended that the existing lighting in the Main Hall and Kitchen be changed to more energy efficient fittings provided there is sufficient budget (The cost of the works is estimated at £3000). This represents the last "quick win" change within the Town Hall to reduce energy consumption and therefore carbon emissions. For all remaining low energy light fittings (e.g fluorescent) in the Town Hall buildings it is recommended that as fittings reach end of life they are replaced by LED as part of normal maintenance. [The Memorial Hall has already been completely changed across to LED fittings, as well the installation of modern high efficiency boilers and smart thermostat]

20. Budget 2021/22

To consider any potential / additional expenditure required in the following financial year.

21. Town Councillor Representative Reports



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