



WIRKSWORTH TOWN COUNCIL

DELEGATED PLANNING

Revised Procedure – Planning Applications

Adopted 19/1/16 Minute No ET 111/15 & C143/15

Further revisions Minute ET20/88 (12/04/21) & C21/19 (04/05/21)

On Monday each week

- An email will be sent by the Clerk to all members of the Environment and Town Committee detailing all planning applications received in the past 7 days.

Within 7 days:

Any member of the committee may :-

- Send their comments on a planning application back via email, copying in all other committee members
- A) Request that the planning application be added to the agenda for discussion at the next Environment and Town Committee meeting – this will be subject to the clerk obtaining an extension of deadline with DDDC
- B) The default council position will be to support the installation of equipment designed to reduce carbon emissions (e.g. Solar Panels) unless a councillor requests that the application be referred for discussion in which case this will be referred to full council.

Within 2 weeks:

- Where comments have been received from committee members:
 - the application will be added to the next Environment and Town Committee (A) /Full Council (B) agenda (provided that an extension of deadline can be obtained)
 - where an extension cannot be obtained, the response(s) will be collated, recirculated for further comments and then submitted to DDDC as the response from Wirksworth Town Council.

After 2 weeks:

Any plan where no comment has been received back from Councillors – the Clerk will submit a response to DDDC Planning Department from Wirksworth Town Council of *“WTC - No comment, however Wirksworth Town Council has declared a Climate Emergency and therefore supports any development or change which seeks to reduce the carbon footprint.”*

Where the Council choose to object to a application (following referral under B) then the response will be amended to “Wirksworth Town Council has declared a Climate Emergency and therefore any development or change should seek to reduce the carbon footprint.”

A handwritten signature in black ink, appearing to read 'Paul Jennings', is written over a horizontal line.

Paul Jennings

Clerk to the Town Council & Responsible Financial Officer